

INSTRUCTIONS TO EAGLE SCOUT RANK CANDIDATES

After you complete all requirements for Eagle Scout Rank, fill out the Eagle Application. The on-line form may be used if you cannot find a full-color paper form. The dates on the form must match your unit's records. Obtain approval signatures from your unit on the back of the form (second page) through the unit committee chairperson. The member of the District Advancement Committee who approved your project normally is the person who performs the duty for "BSA Local Council Certification."

Prepare the following items and deliver them to the District Advancement Committee person who approved your project (or, call the chairman for a substitute):

- 1) Eagle Scout Rank Application
- 2) Project Work Book (signed, with any supporting materials)
- 3) Statement of Life Goals
- 4) A current print out of your unit's TroopMaster record of your advancement

Or

Merit badge cards for each merit badge claimed on the application form, plus advancement cards for each rank earned.

Assemble these materials in neat order and place them in a folder or a three-ring binder with clear plastic document sleeves.

You must complete all requirements prior to your 18th birthday. However, the documentation described above may be turned in after your 18th birthday. Your Board of Review, established by your unit committee, should be conducted as promptly as possible, preferably no later than 90 days following your 18th birthday. Any later date requires a written request for extension and a justification for the request to be forwarded to the District Advancement Committee chairperson. YOU are responsible for meeting these dates!